
Lake Street Church of Evanston

PROGRAM OFFERING INFORMATION FORM

Type of Offering

- | | | |
|---|--|--|
| <input type="checkbox"/> Sunday Study Group | <input type="checkbox"/> Affinity Group | <input type="checkbox"/> Special Event |
| <input type="checkbox"/> Weekday Group | <input type="checkbox"/> Special Worship Service | <input type="checkbox"/> Music Program |

Sponsored by

- | | |
|--|--|
| <input type="checkbox"/> Committee name _____ | <input type="checkbox"/> Ministerial Staff _____ |
| <input type="checkbox"/> Religious Education _____ | <input type="checkbox"/> Other _____ |

Complete the following information so we can reserve space for you:

Offering title: _____

General description of offering (use reverse side if necessary): _____

Where this will be held: _____

At what time: _____

On what date(s): _____

Fees/ticket costs: _____

Plans for promoting of event: _____

Keys: _____

Equipment or set-up needed: _____

Your contact info: _____

For Sunday Study, Weekday and Affinity Groups, provide the following additional information:

Course instructor/group Leader(s) & cell phone numbers: _____

Information on instructor(s): _____

Required materials (and where they can be purchased): _____

Please complete and return to the Church Office by the 1st of the month with at least four weeks prior to your event. Our "Monthly Events" appears as an insert on the first Sunday of each month. For additional information, you can call the Church Office at 847/864-2181.